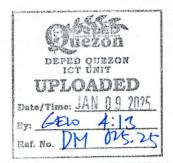


Republic of the Philippines

Department of Education

Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



09 January 2025

DIVISION MEMORANDUM DM No. 025, s. 2025

APPLICATION OF DEPED FIELD OFFICES FOR PNPKI DIGITAL CERTIFICATES

To: Assistant Schools Division Superintendent

SGOD/CID Chief

Unit Heads

Public Schools District Supervisors

Public Elementary and Secondary School Heads

School Administrative Officer

All Others Concerned

- Relative to the Memorandum issued by the Office of the Undersecretary for Administration dated October 28, 2023, re: Application of DepEd Field Offices for PNPKI Digital Certificates, the Regional ICT held an online coordination meeting on PNPKI application participated by Information Technology Officer and Division Administrative Personnel on May 20, 2024.
- 2. The activity aimed to ensure that the set of standards of the Department of Information and Communication Technology (DICT) in the application of PNPKI will be followed to ensure consistency in the application process.
- 3. The PNPKI is a sophisticated digital security framework that ensures online transactions are secured. It uses advanced encryption techniques to safeguard digital information, providing a reliable and trusted way to protect sensitive data and conduct secure online activities.
- 4. The upcoming National and Local Election underscores the need for this digital signature, as DepEd personnel play a crucial role in the electoral process. These digital signatures are essential for verifying the identity and authenticity of election-related communications and transactions.
- 5. The following application requirements can be assessed thru this link: http://www.depedquezon.com.ph/link/DepedQuezon_PNPKI_Application
 - 1. Softcopy of PNPKI Application form

DEPEDQUEZON-TM-SDS-04-009-003









Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321









Republic of the Philippines

Department of Education

Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

- 2. Certified PNPKI Bulk Application Data Form
- 3. Vetting Certification
- 6. All school Administrative Officer (AO) is instructed to be responsible in the validation and submission of the PNPKI requirements for school personnel while Division Human Resource Management Officer (HRMO) for division employees through this link: www.depedquezon.com.ph/link/DepedQuezon_PNPKI_Submission following this filename: District_School_Firstname_Lastname.
- 7. Deadline of submission is on January 17, 2025.
- 8. See attached DepEd Memorandum for reference.
- 9. Immediate dissemination and compliance of this Memorandum are highly expected.

ROMMEL C. BAUTISTA, CESO V Schools Division Superintendent

DEPEDQUEZON-TM-SDS-04-009-003



















Republic of the Philippines

Department of Education

OFFICE OF THE UNDERSECRETARY FOR ADMINISTRATION

OUA-OUT-MEMORANDUM

FOR

ATTY. REVSEE A. ESCOBEDO

Undersecretary for Operations

FRANCIS CESAR B. BRINGAS Assistant Secretary for Operations

Regional Directors and BARMM MBHTE Minister

Schools Division Superintendents

Region and Division Information Technology Officers

Public School Heads All Others Concerned

FROM

NOLASCO A. MEMPINA

Undersecretary for Administration

SUBJECT

APPLICATION OF DEPED FIELD OFFICES FOR PNPKI

DIGITAL CERTIFICATES

DATE

26 OCTOBER 2023

To comply with government policies regarding the adoption of electronic commerce in 2021, the Department of Education (DepEd) in partnership with the Department of Information and Communications Technology (DICT) applied for the issuance of the Philippine National Public Key Infrastructure (PNPKI) Digital Certificates for its employees.

The Philippine National Public Key Infrastructure (PNPKI) is a sophisticated digital security framework that ensures that online transactions are secure. It uses advanced encryption techniques to safeguard digital information, providing a reliable and trusted way to protect sensitive data and conduct secure online activities in the Philippines.

Under DepEd's MATATAG Agenda component two "Take steps to accelerate delivery of basic education facilities and services", the adoption of PNPKI in DepEd offices as part of digitizing our essential processes, may ripple impact on:

1. Fostering trust within the DepEd Offices by ensuring secure and reliable online transactions.

 Integration of the use of digital signature in the process flow and vastly increase the integrity of acceptance on the official documents within and outside the department.

3. Increased trust in online relationships due to ensured security of digital data and transactions that is authentic, confidential, with integrity and is non-repudiation.

Since PNPKI digital certificates are only valid for two (2) years upon activation, the Information and Communications Technology Service (ICTS) will lead the facilitation of the PNPKI application activities again.

For related issues on the subject at hand, refer to the following attachments:

The state of the s	litional information on PNPKI application and related matters								
Annex A Add	Additional information of The Regional Project Management Teams (RPA								
Annex B. Res	inex As Additional information on FNFKI application. Responsibilities of PNPKI Regional Project Management Teams (RPM) Responsibilities of PNPKI Regional Project Management Teams (RPM)								
and the second of the second s	是一个人,我们就是一个人,我们就会一个人,但是这个有的时间,她们就是是自己的人,我们就是这个人的人,也不是一个人,也不是一个人,也不是一个人,也不是一个人,也不								
3.00	DepEd Regional Office Personnel (complete sample set)								
Annex E-1	DepEd Regional Offices (SDOs) Personnel DepEd Schools Division Offices (SDOs) Personnel								
Annex E-2	DepEd Schools Division Onices (obos) - Chools Personnel								
Annex E-3	DepEd Schools Division Offices (550) DepEd Public Elementary and Secondary Schools Personnel								
Marie Carlo	THE REPORT OF THE PART OF THE								
- A	DADMAN MORITE Office Personnel Complete Sumple Con								
Annow F 5	The Apply The Division Office Personnel								
Annex E-5	BARMM-MBHTE Public Elementary and Secondary Schools								
Annex E-6									
	Personnel								

To enlighten DepEd employees on PNPKI concerns, ICTS-User Support Division will facilitate a **virtual orientation** on the subject matter on **07 November 2023** at 9:00 **am to 12:00 noon** via Microsoft Teams. A guest speaker from DICT will present and respond to queries/concerns that may be raised during the orientation.

The expected participants to the orientation will be DepEd personnel who will form part of the Regional and Division PNPKI Teams. Each region is instructed to have a maximum of ten (10) personnel (i.e., 5 from the Regional Office and 5 from various SDOs) to join the said orientation.

Prior to registering for the activity, the Regional ITOs (RITOs) must prepare a file containing the list of participants that will also attend the orientation and attach it in the online registration form thru this link: https://bit.ly/PNPKI2023OrientationRegistration on or before 06 November 2023 at 2:00 PM. Meeting links and other details will be sent directly to the identified participants.

Finally, all previous issuances pertaining to the subject matter are hereby rescinded. This decision is effective immediately and supersedes any prior communication on this topic. Please disregard any previous instructions or guidelines that may be in conflict with this announcement.

For more information, questions, and concerns on this subject, kindly send an email to support.pnpki@deped.gov.ph.

For immediate action and compliance.

ADDITIONAL INFORMATION ON PNPKI APPLICATION AND RELATED MATTERS

1. Application requirements

DepEd personnel shall only submit the softcopies of the following:

a. Completely accomplished PNPKI Application Forms (version 4, August 2022).

b. Certified PNPKI (P12) Bulk Application Data Form by their respective Personnel Officer then endorsed to the PNPKI Regional Office that has jurisdiction over their area.

PNPKI materials (i.e., forms, samples, video tutorials, etc.) are available
at the following link: https://bit.ly/DepEd-PNPKI2023. Access to the
said link will only be possible when an official DepEd email account
(*@deped.gov.ph) is used.

DICT will not accept nor entertain printed and manually (written)

accomplished forms.

2. Processing (Enrolling and Claiming)

- Upon submission of PNPKI requirements to the regional DICT-PNPKI Submission Channels (Annex C), DICT will evaluate the endorsed application forms that could take a few days to a few weeks since DepEd is not the only government organization to apply for digital certificates.
- Once cleared, the DICT-PNPKI team will send individual email notifications to applicants through their provided email accounts in the application form informing them that they passed the initial phase. Also, included in the email are instructions on how to Enroll for their digital certificates through a system that should only be accessed by the applicant. This will be the first (1st) of two (2) email notifications that he/she will receive from DICT.

 After successful enrollment, the second (2nd) email notification will be sent after a few days containing the subscriber's credentials as well as the instructions on how to Claim his/her digital certificate.

3. Utilization (Downloading and Installation)

• Following the process of claiming the digital certificate, it needs to be downloaded and installed onto the computer of the subscriber for eventual utilization. Refer to the same email on how to download or access this link: https://dict.gov.ph/pnpki-manuals/ for further guidance.

4. Validity of PNPKI digital certificates

- The PNPKI digital certificate is valid for two (2) years upon activation.
- When a DepEd employee is uncertain as to the status of his/her PNPKI digital certificate, the PNPKI Regional Focal Person (i.e., Regional ITO) can check with their respective DICT-PNPKI counterparts.

Since the PNPKI digital certificate subscription is not renewable,
 DepEd employees must re-apply every two (2) years.

 When the PNPKI subscription is near its expiration, an email notification from DICT will be sent to the subscriber informing that his/her subscription will be terminated in one (1) month. At this time, the subscriber can now re-apply for a new subscription. 5. With existing PNPKI digital certificates

 For new DepEd employees that have an existing PNPKI digital certificate but were obtained outside DepEd, it is instructed that the said account be cancelled by undergoing a PNPKI revocation process before applying for a new account. Follow these steps:

a. The affected DepEd employee must secure a copy of the PNPKI Revocation Form from https://bit.ly/DepEd-PNPKI2023.

b. Fill out the form and submit it to the DepEd PNPKI Team for endorsement to the Regional DICT-PNPKI Support Team for appropriate action and wait for further instructions on the next steps to be taken.

NOTE:

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Since DepEd's request for **Bulk Application for PNPKI Digital Certificates has been approved**, majority of the documentary requirements (including the mandatory online video interview) for identity verification of DepEd employees **has been waived**.

RESPONSIBILITIES OF PNPKI REGIONAL PROJECT MANAGEMENT TEAMS (RPMT)

The composition of the Regional and Division PNPKI Teams and their responsibilities are as follows:

1. Regional Directors

- a. Officially designated as the Project Sponsor of the Regional Project Management Team
- b. Responsibilities:
 - Oversee the activities, submit the weekly status of submissions to the PNPKI National Project Management Team (NPMT), and other related activities.
 - Ensure the security of handling accomplished PNPKI forms by issuing a Non-Disclosure Agreement (NDA) developed by the RO to be signed by all the PNPKI Team members.
 - Provide the support needed by the PNPKI Regional Project Management Team (RPMT).
 - May opt to add member/s to the RPMT as needed.
 - May provide directions on the manner of validation and submission within the region.

2. Regional Information Technology Officers (RITOs)

- Officially designated as the PNPKI Regional Focal Person and Project Manager (Team Leader) of the RPMT effective immediately.
- b. Responsibilities
 - In-charge of ensuring that all identified entities in this memorandum will be oriented to apply for their PNPKI-certified digital certificate.
 - Execute the directives of the Regional Director as to the procedure in validating and submission methods.
 - Coordinate with the DICT-PNPKI Cluster Team Office assigned in their respective regions.
 - May recommend adding member/s to the RPMT as needed.
 - Report to the National PMT the status of the number of applications transmitted to DICT.
 - Assist in resolving issues and concerns in relation to the activity.

3. Regional Administrative Officer Personnel

- a. Officially designated as RPMT members (Project team member) effective immediately.
- Responsibilities
 - Support and assist the Regional Focal Person in the execution of responsibilities.
 - Support and assist the RPMT within the Regional Office in resolving issues and concerns in relation to the activity.
 - Issue certification that the list of names appearing in the PNPKI Bulk Application Data Form are legitimate DepEd employees/personnel of their respective Regional Office.

4. Schools Division Superintendent

a. Officially designated as the Project Sponsor for the SDOs Project Management

b. Responsibilities:

- Carry out the instructions of the RPMT on the procedures of validation and submission of requirements.
- Oversee the activities, submit the weekly status of submissions to the RPMT and other related activities.
- Provide the support needed by the PNPKI Division Project Management Team (DPMT).
- May opt to add member/s to the DPMT as needed.

5. Division Information Technology Officers (DITOs)

a. Officially designated as RPMT member, Division Focal Person, and Division Project Manager effective immediately.

b. Responsibilities

- Assist the RPMT in coordinating and ensuring the cooperation of the whole division in achieving the objectives of the activity.
- Perform directions of RPMT on the validation and submission of PNPKI requirements within the Division.

May opt to add member/s to the DPMT as needed.

- Coordinate and assist the applicants on how to fill out the application form and other requirements.
- Assist in resolving issues and concerns in relation to the activity.

6. Division Administrative Officer Personnel

- a. Officially designated as DPMT member effective immediately.
- b. Responsibilities:
 - Support and assist the DPMT Lead in the execution of responsibilities.
 - Issue certification that the list of names appearing in the PNPKI Bulk Application Data Form are legitimate DepEd employees/personnel of their respective SDOs or Public Elementary & Secondary Schools.
 - Assist in resolving issues and concerns in relation to the activity.

7. School Head

- Designated as Project Sponsor for the School's Project Management Team (SPMT) for PNPKI affairs.
- b. Responsibilities:
 - Oversee the activities, submit the weekly status of submissions to the DPMT.
 - May recommend members for the SPMT to the Division Project Manager then for approval of the Division Project Sponsor.
 - Provide the support needed by the designated SPMT in the school.

May opt to add member/s to the SPMT as needed.

 Ensure the submission of PNPKI application forms of all School Personnel to the DPMT.

REGIONAL PNPKI SUBMISSION CHANNELS

Regions/Provinces Covered	Email Address						
NCR	into.pnpki@dict.gov.pii						
CAR	car.pnpki@dict.gov.ph						
Region 1	r1.pnpki@dict.gov.ph						
Region 2	r2.pnpki@dict.gov.ph						
Region 3	r3.pnpki@dict.gov.ph						
Region 4A	r4a.pnpki@dict.gov.ph						
MIMAROPA	r4b.pnpki@dict.gov.ph						
Region 5	r5.pnpki@dict.gov.ph						
Region 6	r6.pnpki@dict.gov.ph						
Region 7	r7.pnpki@dict.gov.ph						
Region 8	r8.pnpki@dict.gov.ph						
Region 9	r9.pnpki@dict.gov.ph						
Region 10	r10.pnpki@dict.gov.ph						
Region 11	r11.pnpki@dict.gov.ph						
Region 12	r12.pnpki@dict.gov.ph						
Region 13	r13.pnpki@dict.gov.ph						
NOTE: For BARMM MBHTE applicants, refer to the details below on where to submit PNPKI Application Forms as well as the certified PNPKI (P12) Bulk Application Data Forms based on the location of the employee's workstation.							
BASULTA (Basilan, Sulu and Taw-Tawi)	basulta.pnpki@dict.gov.ph						
Maguindanao and Lanao Del Sur	r12.pnpki@dict.gov.ph						

THINGS TO CONSIDER WHEN FILLING-OUT THE PNPKI APPLICATION FORM

Due to the need for consistency in the responses in the PNPKI Application Form, below are some instructions on what to do and/or specify in the said form.

1. The PNPKI Application Form is "fillable"

- a. Download and install the PDF file reader application software on the computer to open the PNPKI Application Form (Ex. Adobe Reader, etc.).
- b. Upon opening the file, click on the **text fields** (blue colored boxes) to start typing in the information requested. Said fields automatically adjust for lengthier details.

c. Put a check mark on the following check boxes by clicking on it.

2. CERTI	FICATE TYPE	3. METHOD OF ACTIVATION
2A 🗸	Signing	3AA Online Download
2B 🗸	Authentication	SAP Office Download

2. Required fields.

- a. Text fields that require important information are marked with asterisks partnered with text boxes with red borders.
- b. Fill out the **Date** and **Place** fields on pages 2 & 4 of the application form.

3. Not Applicable Items

- a. For items that are not applicable to the applicant, leave the text field
- b. Do not put N/A, NA or a dash (-) symbol if the item is not applicable.

4. Profile Photo

- a. Attach the image file (softcopy) of the photo.
- b. The image should be clear and sharp.
- c. With light-colored and plain background
- d. Not cropped from other pictures with other visible objects
- e. Not "grainy", blurred and/or stretched.
- f. Taken within the last 6 months, and
- g. Able to occupy most of the space allocated in the application form.

5. Electronic Signature

- a. Attach an image file of the electronic signature which is clear & visible.
- b. Use JPEG or PDF format.
- c. Attach the same image file on page 4 of the PNPKI Application Form.

6. Organization and Organizational Unit/Department/Division (Items 40* & 4P*)

For these sections, please refer to the table below on what to indicate in the previously mentioned fields. Abbreviations will only be accepted when the space provided is not sufficient, but make sure that these are commonly used and easily understood acronyms by DepEd personnel from all governance levels.

Regional Representations to be indicated in Item 40* (Organization):

Regions	To be indicated in the PNPKI Application Form:
National Capital Region	NCR
Cordillera Administrative Region	CAR
Region 1	Region I
Region 2	Region II
Region 3	Region III
Region 4A	Region IV-A
MIMAROPA	MIMAROPA
Region 5	Region V
Region 6	Region VI
Region 7	Region VII
Region 8	Region VIII
Region 9	Region IX
Region 10	Region X
Region 11	Region XI
Region 12	Region XII
Region 13 (CARAGA)	CARAGA
Bangsamoro Autonomous Region of Muslim Mindanao Ministry of Basic, Higher and Technical Education	BARMM MBHTE

DepEd Field Units

- 1. For Regional Office Personnel
 - For 40 (Organization) DEPARTMENT OF EDUCATION (REGION REPRESENTED)
 - For 4P (Organizational Unit/Department/Division) (COMPLETE ASSIGNED WORKSTATION)

Example:

40° Organization / Agency / Company	DEPARTMENT OF EDUCATION-NCR	
4P* Organizational Unit / Department / Divisi	on OFFICE OF THE REGIONAL DIRECTOR-ICT UNIT	

2. For Schools Division Office (SDO) Personnel

- For 40 (Organization) DEPARTMENT OF EDUCATION (REGION REPRESENTED)
- For 4P (Organizational Unit/Department/Division) -

(SDO Represented) - (Complete Assigned Workstation)

Example:

40* Organization / Agency / Company	DEPARTMENT OF EDUCATION-NOR	
4P* Organizational Unit / Department / Division	SDO QUEZON CITY - OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT	

3. For Public Elementary and Secondary Schools Personnel

- For 40 (Organization) DEPARTMENT OF EDUCATION (REGION REPRESENTED)
- For 4P (Organizational Unit/Department/Division) –

(SDO Represented) - (Currently Assigned School [School ID])

Example:

40° Organization / Agency / Company	DEPARTMENT OF EDUCATION-NCR
4P* Organizational Unit / Department / Divisio	SDO QUEZON CITY - NORTH FAIRVIEW ES (123456)

NOTE:

For SDOs and Public Elementary and Secondary Schools, please ensure that you have indicated if the SDO is a province or a city to avoid confusion.

Example:

SDO Cebu Province

SDO Cebu City

HILIPPINE NATIONAL PKI

APPLICATION FOR DIGITAL CERTIFICATE

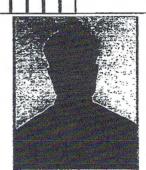
Application ID Number (For Official Use only)

Instructions:

- Please fill the form in BLOCK LETTERS ONLY.
 Required fields are marked WITH AN ASTERISK (*).
 Present one (1) copy and the original documents to our Registration
- Authority for verification and attestation.

 4. Any information that is not verified shall not be included in certificates.

 5. Any discrepancy or inconsistency in the form will lead to delay and/or rejection.
 6. Put a CHECK ON THE BOX that corresponds to your answer.
 7. Do NOT INPUT ABBREVIATED information or ACRONYMS.



1. CERTIFICATE CL	ASŠ	2. CERTIFICATE T	YPE	3. METHOD OF ACTIVATION					
1A Individual	3	2A Signing 2B Authenti	cation	3A Online Download					
	MENT	4. APPLICA	ANT'S DETAILS						
4A* Last Name	TV	First Name	4C* Middl	e Name	4D* Name Extension (JR/SR/III)				
DELA CRUZ		AN	PABLO)					
4E* Gender Ma	ale V Fema	Nationality	I be comes acres !	4G* Date of Birth 23/01/2000 (DD/MM/YYYY)					
4H* TIN 123-45	6-789		41 SSS No.						
4J GSIS No.	1	R Philhealth		4L Pag-iblg No.					
4M CRN No.		4N Of er IDs prese	nted during face to face ver	ification					
40° Organization / A	gency / Company	DEP. P.MF	A OF EDUCATION	ON-NCR					
4P* Organizational U	nit / Department / Divis	ion C° 1	THE REGI	ONAL DIRECT	OR-ICT UNIT				
4Q Marital Status	Single Married	Widow	>						
4R Employment State	us Working	Student Self-emp	oloyed Unemployed	Senior Citizen					
	Last Name	First Name	Middle Name		Birthdate Living / De- DD/MM/YYYY ceased				
4S Spouse Name									
4T Mother's Maiden Name									
4U Father's Name									
19 1 3 3 3 2		5. CONT	ACT DETAILS						
		Residen	itial Address						
5A* Unit/Room/Hous	se No. 1234		5B* Street	I LOVE C	U STREET				
5C* Barangay	BARANGAY N	IORTH FAIRVII	EW 5D* Municipality	y/City Q1	UEZON CITY				
5E* Province	METRO MANI	LA	5F* Zip Code	1100	AAA AAA				
5G Landline No.			5H* Mobile No.	63999999	99999				
51* Official Work Em	ail Address juan.de	ela_cruz@deped.go	v.ph * PNPKI-related	l emails will be sent t	o this email address				
	A A A A A A A A A A A A A A A A A A A	Office	e Address						
5K Unit/Room/Floor	No.	- 6 DATH- Art Six Challe SANOW Flower in a control of the environment of the control	5L Building						
5M Street			5N Barangay						
50 Municipality/City	l.	regio z na transcente con escapa de la frenda de la describa de la del	5P Province						
5Q Zip Code		na Agrida Menindrine on opini ya kina navige erinin ya husuka kanperinise ka njinko okazi malabeke kena kina k	5R Landline No	o.					
		PNPKI RA	Form 2018-01A						

Version 4 Date Revised August 2022



		6. DECL	ARATION								
I hereby agree that I have read and understood the provisions of the Subscriber's Agreement; that all information provided and documents submitted in relation to this application is true and correct to the best of my knowledge; that I am duly authorized to make this application; that I consent to the subscriber agreement and will abide by the same; that I accept the publication of my certificate information.											
I authorize and expre whatever source it de	essly give consent to the Neems appropriate.	lational PKI through	its authorized representa	ative(s) to verify	y my personal inform	ation from					
Date: 11 SEPTEM	BER 2023 Place: DE	PED, PASIG CITY	Name of Applicant:	DELA CRUZ,	JUAN						
			Signature:	Jua	n Dela Cri	3					
7, CHECKLIST OF DOCUMENTS TO BE SUBMITTED ALONG WITH THE APPLICATION											
Present the ff. original documents with photocopy to our Registration Authority for verification and attestation											
Required Document	is:										
Philippine Nat	ional ID (PhilID) only										
In the absence of N	ational ID (PhilID), provid	de any two (2) of the	e following Documents	or ID's:							
	e OR valid Passport			- PARCHEROL MANUFACTURE AND	Consumble of the observation of						
anne	rpose Identification Card	i (UMID) Compliant (Card								
Alie Cen ca	of Registration (ACR) c	ard for foreigners									
in the absence U	MID Copliant card, any	two (2) of the follo	wing cards are allowed	i as valid ID's:							
LTO Driver		A			The state of the s						
Professional F	Reg Jon C lission (P	RC) ID									
National Bure	au of it stip	learance									
Police Clearar											
Postal Identity	Card										
COMELEC Vo	iter's ID										
Government S	Service Insurance System	(G S) e-Card									
Government C	Office and GOCC ID, e.g.	ar ed Forces of the	Philippines (AFP ID), Ho	me Developm	ent Mutual Fund (HD	MF)					
Social Security	y System (SSS) Card										
Senior Citizen	Card										
Certification fr	om the National Council fo	or the Welfare Disa	abled Persons (NCWDP))							
Overseas Wor	kers Welfare Administratio	on (OWWA) ID / Ove	rseas Filipino Worker (O	FW) ID							
Seaman's Boo	ok										
Alien Certifica	tion of Registration/Immig	rant Certificate of Re	gistrati								
Integrated Bar	Of The Philippines ID										
Department of	f Social Welfare and Deve	lopment (DSWD) Ce	rtification 🔻 🗾								
Company IDs	Issued by Private Entities	or Institutions Regist	tered with or Super ed	or P gunted	either by the BSP, SE	C, or IC					
		8. DISC	CLAIMER								
	al information is utilized s n accordance with the Dat			pose within the	DIST and is not s	hared with					
		TO BE FILLED B	Y RA OFFICE ONLY)						
I declare that the app supporting document	olicant has provided corrects.	et information in this	application form. I have	checked and v	erified the application	n form and					
RA Code:		Name:									
Signature:	Material Assessment of the Control o			-	RA Seal and						
Date:	11 SEPTEMBER 2023	Place: D	EPED, PASIG CITY		Stamp						
	and Military and American Section 2015										
		2016									

THIS FORM IS NOT FOR SALE



SUBSCRIBER AGREEMENT

PLEASE READ THIS AGREEMENT CAREFULLY BEFORE USING THE DIGITAL CERTIFICATE ISSUED TO YOU OR YOUR ORGANIZATION. BY APPLYING FOR A DIGITAL CERTIFICATE, YOU ARE AGREEING TO BE BOUND BY THE TERMS OF THIS AGREEMENT. IF YOU HAVE PROBLEMS UNDERSTANDING THIS AGREEMENT, E-MAIL US AT support.pnpki@dict.gov.ph.

1.0 Definitions

Applicant: The individual that applies for (or seeks renewal of) a Digital Certificate naming it as the "Subject".

Certification Practice Statement (CPS) - A statement of the practices that a certification authority employs in issuing, managing, revoking, and renewing or re-keving certificates.

Certificate Policy (CP) - A named set of rules that indicate s the applicability of a certificate to a particular community and/or class of application with common security requirements. For example, a particular CP might indicate applicability of a type of certificate to the authentication of parties engaging in business-to-business transactions for the trading ofgoods or services within a given price range.

Certificate Revocation List ("CRL") - A collection of electronic data containing the list of serial numbers revoked or suspended by the Certificate Authority

Online Certificate Status Protocol ("OCSP") - An Internet Protocol (IP) used to obtain the real time revocation status of a digital certificate. It is used as an online faster alternative to CRL list.

Public Key an are matical key which is available publicly and which is used to verify Digital Signatures created with the matched F vatr Key and to encrypt electronic data which can only be decrypted using the matched Private Key

Private Key - A service likely which is kept private to the owner and which is used to create Digital Signatures or to decrypt electronic data.

Registration Authority (5.1) Application and authentication of certificate applications, initiating certificate revocations or suspensions under certain course in s., processing subscriber requests to revoke or suspend their certificates, and approving or rejecting requests by ascribers to renew or re-key their certificates. RAs, however, do not sign or issue certificates (i.e., an RA is delegate certain tas) on behalf of a CA).

Subscriber - A subject of a certificate who is ssued a certificate.

2.0 Authority to Use Digital Certificates

- 2.1 Grant of Authority As from the Effective Date of the validity period of any issued Digital Certificate ("Valid from" date to "Valid to" date), PNPKI grants to the Subscriber the authority to use the requested Digital Certificate in conjunction with Private Key and/or Public Key operations. The organisms of the subscriber (see section 4.0) with respect to Private Key protection are applicable from the effective date.
- 2.2 Limitations on Authority The digital certificate cannot be use for process other than what is allowed in this Subscriber Agreement and the CPS.

3.0 Use of PNPKI Digital Certificate

The subscriber shall use the certificate for its lawful and intended use a v. The certificate shall be used in accordance with its Key-Usage field extensions. All issued certificate by PNPKI cannot be add for process other than what is allowed in this subscriber agreement and by the CPS. PNPKI shall not be liable for any claim arising from prohibited use.

3.1 Acceptance of a Digital Certificate

The following conduct constitutes certificate acceptance:

- a) A certificate shall be deemed accepted when it is in the subscriber or representative control;
- b) Failure of the subscriber to object to the certificate or its content within five (5) calendar days; or
- c) The subscriber uses the certificate.

3.2 Revocation of Digital Certificates

A certificate shall be revoked when the bind between the subject and the subject's public key is no longer valid. An end-user subscriber certificate can be requested for revocation under any of the following conditions:

- a) When a verified request for revocation is received by PNPKI CA or RA;
- b) When any of the information found in the certificate is changed or no longer applicable;
- c) When the Private Key, or the media holding the Private Key, associated with the certificate is compromised;
- d) When the PNPKI CA determines that the end-user entity is no longer complying with the requirements of by the CPS and this subscriber agreement; or
- e) When the PNPKI CA has the reason to believe that the certificate was issued in a manner that is not in accordance with the procedures required by the CPS and this subscriber agreement.
- f) When subscriber requested revocation of the Certificate;



4.0 Subscriber Obligations

This Agreement governs the subscriber's application for, acceptance, and use of, a digital certificate issued by the RA.

- a) The provisions of the Root CA CP/CPS, GovCA CP/CPS, and other pertinent documents are binding upon the subscriber.
- b) All the information provided in the digital certificate application form is true and correct.
- c) The use of the digital certificate shall be for the sole use of the subscriber.
- d) The subscriber will not, under any circumstances, allow any other person to use the digital certificate. Any such use by another person constitutes a compromise of the associated private key, requiring the revocation of the digital certificate.
- The subscriber shall protect the confidentiality of the private key associated with his or her digital certificate as well
 as any PIN number or other means used to activate the private key.
- f) The subscriber shall remain solely responsible for the maintenance of the confidentiality of the certificate.
- g) The subscriber shall not use the digital certificate for any unlawful purpose, or for any purpose that does not have anything to do with accessing the PKI information systems or transactions using the digital certificates.
- h) The subscriber shall promptly request the RA to revoke the digital certificate upon knowing or suspecting inaccurate information, ass, exposure or compromise of the associated private key.
- i) The sub-river shall not tamper, interfere with, or reverse-engineer any technical implementation of the digital certin or its up-or in any manner seek to compromise the security provided by the RA and the National PKI system.
- j) The subscriber cepts risk of an undetected compromised digital certificate or associated private key, which may be used to tope of ate the said subscriber.

5.0 Permission to Publis May 110

The Subscriber agrees that PN KI m, purish the serial number of the Subscriber's Digital Certificate in connection with PNPKI's dissemination of CRL's a connection with

6.0 Disclaimer

PNPKI shall not be liable for any claims and ag from precibited use of Digital Certificates issued by GovCA. PNPKI will not be liable if the user has not respected his observance and an end in the CPS and in this agreement.

7.0 Term and Termination

This agreement shall terminate upon

- a) The expiry date of any Digital Certificate issued to the Subscriber
- b) Any failure to comply with any of the subscriber obligations ention in this Subscriber Agreement

8.0 Effect of termination

Upon termination of this Subscriber Agreement for any reason, PNPKI make ok. the Subscriber's Digital Certificate in accordance with PNPKI revocation procedures.

9.0 CP and CPS Information

The digital certificate contains information provided by the subscriber, which is a thenticated by the RA in accordance with the requirements set out in the CA CP and CPS, available for viewing and down at dir gov ph/pnpki/.

Date:	11 SEPTEMBER 2023	Place:	DEPED, PASIG CITY	Name of Applicant:	DELA CRUZ, JUAN
				Signature:	Juan Dela Cruz

(Please sign in the presence of an administering officer)

Annex E-2 (FOR DEPED SCHOOLS DIVISION OFFICE [SDO] PERSONNEL)

PHILIPPINE NATIONAL PKI															
			APPLICA	TION FOR	DIGI	TAL C	ERTIFICA	TE			*				
	Application ID Number (For Official Use only)														
Instructions:															
 Please fill the form in BLOCK LETTERS ONLY. Required fields are marked WITH AN ASTERISK (*). Present one (1) copy and the original documents to our Registration Authority for verification and attestation. Any information that is not verified shall not be included in certificates. Any discrepancy or inconsistency in the form will lead to delay and/or rejection. Put a CHECK ON THE BOX that corresponds to your answer. Do NOT INPUT ABBREVIATED information or ACRONYMS. 															
1. CERTIFICATE CLASS 2. CERTIFICATE TYPE 3. METHOD OF ACTIVATION															
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Version 4 Date Revised August 2022

PHILIPPINE NATIONAL PKI															
APPLICATION FOR DIGITAL CERTIFICATE															
Applic	Application ID Number (For Official Use only)														
Instructions: 1. Please fill the form in BLOCK LETTERS ONLY. 2. Required fields are marked WITH AN ASTERISK (*). 3. Present one (1) copy and the original documents to our Registration Authority for verification and attestation. 4. Any information that is not verified shall not be included in certificates. 5. Any discrepancy or inconsistency in the form will lead to delay and/or rejection. 6. Put a CHECK ON THE BOX that corresponds to your answer. 7. Do NOT INPUT ABBREVIATED information or ACRONYMS.															
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FOR BARMM MBHTE UNITS:

1. For BARMM MBHTE Regional Office Personnel

- For 40 (Organization) DEPARTMENT OF EDUCATION BARMM MBHTE
- For 4P (Organizational Unit/Department/Division) -

(COMPLETE ASSIGNED WORKSTATION)

Example:

4O* Organization / Agency / Company	DEPARTAMENTOF SOUCATION PRANTAL TIBERT
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2. For Schools Division Office (SDO) Personnel

- For 4O (Organization) DEPARTMENT OF EDUCATION BARMM MBHTE
- For 4P (Organizational Unit/Department/Division) -

(SDO Represented) - (Complete Assigned Workstation)

Example:

40° Organization / Agency / Company	DEPARTIMENT OF EDUCYTHONESHAND WESTE
4P* Organizational Unit / Department / Division	্রাক্তি ক্রিন্তির প্রাণ্টি বিষ্ণু প্রাণ্টির প্রাণ্ড ক্রিন্ত ক্রিন্

3. For Public Elementary and Secondary Schools Personnel

- For 40 (Organization) DEPARTMENT OF EDUCATION BARMM MBHTE
- For 4P (Organizational Unit/Department/Division) -

(SDO Represented) - (Currently Assigned School [School ID])

Example:

40° Organization / Agency / Company	DEPARTIMENT OF EDUCATION HEAVING MEHITE
4P* Organizational Unit / Department / Division	DO BOTAN - BARBIENEL EP (USRREI)

HILIPPINE NATIONAL PKI APPLICATION FOR DIGITAL CERTIFICATE Application ID Number (For Official Use only) Instructions: Please fill the form in BLOCK LETTERS ONLY. Required fields are marked WITH AN ASTERISK (*). Present one (1) copy and the original documents to our Registration Authority for verification and attestation. 4. Any information that is not verified shall not be included in certificates. 5. Any discrepancy or inconsistency in the form will lead to delay and/or rejection. Put a CHECK ON THE BOX that corresponds to your answer. 7. Do NOT INPUT ABBREVIATED information or ACRONYMS. 2. CERTIFICATE TYPE 3. METHOD OF ACTIVATION 1. CERTIFICATE CLASS Signing 1A Individual Online Download 2B Authentication 4. APPLICANT'S DETAILS 4B* First Name 4A* Last Name 4C* Middle Name 4D* Name Extension (JR/SR/III) PABLO **DELA CRUZ FILIPINO** 4G* Birth 23/01/2000 Male / Date 4E° Gender Nationality ol (DD/MM/YYYYY) 4H* TIN | 123-456-789 41 SSS No. 4L Pag-ibig No. 4J GSIS No. 4R Philhealth sented during face to face 4M CRN No. OF EDUCATION-NCR 40° Organization / Agency / Company ON CITY - NORTH FAIRVIEW ES (123456) 4P* Organizational Unit / Department / Division Widow 4Q Marital Status Single Married Senior Citizen Self-employed Unemployed 4R Employment Status Working Student Living / De-Last Name First Name Middle N Name Rirthdate (DD/MM/Y) Extension ceased (JR/SR/III) 4S Spouse Name 4T Mother's Maiden Name 411 Father's Name 5. CONTACT DETAILS Residential Address **OU STREET** 1234 5B* Street LOVE 5A* Unit/Room/House No. QUEZON CITY BARANGAY NORTH FAIRVIEW 5D* Municipality/City 5C* Barangay METRO MANILA 5F* Zip Code 11100 5E* Province 5H* Mobile No. 639999999999 5G Landline No. 51° Official Work Email Address juan.dela_cruz@deped.gov.ph * PNPKI-related emails will be sent to this email address Office Address 5L Building 5K Unit/Room/Floor No.

PNPKI RA Form 2018-01A

5M Street

5Q Zip Code

50 Municipality/City

5N Barangay

5P Province

5R Landline No.

Version 4 Date Revised August 2022



						-						
	6. DECLARATION											
	I hereby agree that I have read and understood the provisions of the Subscriber's Agreement; that all information provided and documents submitted in relation to this application is true and correct to the best of my knowledge; that I am duly authorized to make this application; that I consent to the subscriber agreement and will abide by the same; that I accept the publication of my certificate information.											
	I authorize and expressly give consent to the National PKI through its authorized representative(s) to verify my personal information from whatever source it deems appropriate.											
Date: 11 SEPTEMBER 2023 Place: DEPED, PASIG CITY Name of Applicant: DELA CRUZ, JUAN									IUAN	N		
							Signature:	Jua	n Dela Cr	uz		
			7. CHECKI	JIST OF	DOCUMENTS TO E	E SI	JEMITTED ALONG WIT	TH THE APPL	CATION			
		Preser	it the ff. origi	nal docur	nents with photocop	y to	our Registration Authorit	y for verificatio	n and attestation			
	Requir	ed Documen	ls:									
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		·					RA OFFICE ONLY					
	I declare that the applicant has provided correct information in this application form. I have checked and verified the application form and supporting documents.											
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	THIS FORM IS NOT FOR SALE											



SUBSCRIBER AGREEMENT

PLEASE READ THIS AGREEMENT CAREFULLY BEFORE USING THE DIGITAL CERTIFICATE ISSUED TO YOU OR YOUR ORGANIZATION. BY APPLYING FOR A DIGITAL CERTIFICATE, YOU ARE AGREEING TO BE BOUND BY THE TERMS OF THIS AGREEMENT. IF YOU HAVE PROBLEMS UNDERSTANDING THIS AGREEMENT, E-MAIL US AT support.pnpki@dict.gov.ph.

1.0 Definitions

Applicant: The individual that applies for (or seeks renewal of) a Digital Certificate naming it as the "Subject".

Certification Practice Statement (CPS) - A statement of the practices that a certification authority employs in issuing, managing, revoking, and renewing or re-keying certificates.

Certificate Policy (CP) - A named set of rules that indicate s the applicability of a certificate to a particular community and/or class of application with common security requirements. For example, a particular CP might indicate applicability of a type of certificate to the authentication of parties engaging in business-to-business transactions for the trading ofgoods or services within a given price range.

Certificate Revocation List ("CRL") - A collection of electronic data containing the list of serial numbers revoked or suspended by the Certificate Authority

Online Certificate Status Protocol ("OCSP") - An Internet Protocol (IP) used to obtain the real time revocation status of a digital certificate it is used as an online faster alternative to CRL list.

Public K - I ma rematical key which is available publicly and which is used to verify Digital Signatures created with the matched P vatr Key and to encrypt electronic data which can only be decrypted using the matched Private Key

Private Key - A signatures or to decrypt electronic data

Registration Authors. (F. Ap this that is responsible for one or more of the following functions: the identification and authentication of certificate applications, initiating certificate revocations or suspensions under certain cumstants, processing subscriber requests to revoke or suspend their certificates, and approving or rejecting requests by lesser ers to renew or re-key their certificates. RAs, however, do not sign or issue certificates (i.e., an RA is delegate content tas, on behalf of a CA).

Subscriber - A subject of a certificate who issued a certificate.

2.0 Authority to Use Digital Certificates

- 2.1 Grant of Authority As from the Effective Date up to validity period of any issued Digital Certificate ("Valid from" date to "Valid to" date), PNPKI grants to the Subserber the authority to use the requested Digital Certificate in conjunction with Private Key and/or Public Key operations. The organisms of the subscriber (see section 4.0) with respect to Private Key protection are applicable from the effective date.
- 2.2 Limitations on Authority The digital certificate cannot be used for proposes other than what is allowed in this Subscriber Agreement and the CPS.

3.0 Use of PNPKI Digital Certificate

The subscriber shall use the certificate for its lawful and intended use of the certificate shall be used in accordance with its Key-Usage field extensions. All issued certificate by PNPKI cannot be add for coses other than what is allowed in this subscriber agreement and by the CPS. PNPKI shall not be liable for any clair arising from prohibited use.

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The following conduct constitutes certificate acceptance:

- a) A certificate shall be deemed accepted when it is in the subscriber or representative control
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- c) The subscriber uses the certificate.

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A certificate shall be revoked when the bind between the subject and the subject's public key is no longer valid. An end-user subscriber certificate can be requested for revocation under any of the following conditions:

- a) When a verified request for revocation is received by PNPKI CA or RA;
- b) When any of the information found in the certificate is changed or no longer applicable;
- c) When the Private Key, or the media holding the Private Key, associated with the certificate is compromised;
- d) When the PNPKI CA determines that the end-user entity is no longer complying with the requirements of by the CPS and this subscriber agreement; or
- e) When the PNPKI CA has the reason to believe that the certificate was issued in a manner that is not in accordance with the procedures required by the CPS and this subscriber agreement.
- f) When subscriber requested revocation of the Certificate;



4.0 Subscriber Obligations

This Agreement governs the subscriber's application for, acceptance, and use of, a digital certificate issued by the RA.

- The provisions of the Root CA CP/CPS, GovCA CP/CPS, and other pertinent documents are binding upon the subscriber.
- b) All the information provided in the digital certificate application form is true and correct.
- c) The use of the digital certificate shall be for the sole use of the subscriber.
- d) The subscriber will not, under any circumstances, allow any other person to use the digital certificate. Any such use by another person constitutes a compromise of the associated private key, requiring the revocation of the digital certificate.
- The subscriber shall protect the confidentiality of the private key associated with his or her digital certificate as well
 as any PIN number or other means used to activate the private key.
- f) The subscriber shall remain solely responsible for the maintenance of the confidentiality of the certificate.
- g) The subscriber shall not use the digital certificate for any unlawful purpose, or for any purpose that does not have anything to do with accessing the PKI information systems or transactions using the digital certificates.
- h) The subscriber shall promptly request the RA to revoke the digital certificate upon knowing or suspecting inaccurate information, ass, exposure or compromise of the associated private key.
- i) The sub-river shall not tamper, interfere with, or reverse-engineer any technical implementation of the digital certification its or in any manner seek to compromise the security provided by the RA and the National PKI system.
- j) The subscriber a cepts is risk of an undetected compromised digital certificate or associated private key, which may be used to specify ate the said subscriber.

5.0 Permission to Publis Incorpation

The Subscriber agrees that PN KI me purish the serial number of the Subscriber's Digital Certificate in connection with PNPKI's dissemination of CRL's

6.0 Disclaimer

PNPKI shall not be liable for any claims and up from precibited use of Digital Certificates issued by GovCA. PNPKI will not be liable if the user has not respected his objections and in the CPS and in this agreement.

7.0 Term and Termination

This agreement shall terminate upon

- a) The expiry date of any Digital Certificate issued to the Subscriber
- b) Any failure to comply with any of the subscriber obligations pention in this Subscriber Agreement

8.0 Effect of termination

Upon termination of this Subscriber Agreement for any reason, PNPKI many bk, the Subscriber's Digital Certificate in accordance with PNPKI revocation procedures.

9.0 CP and CPS Information

The digital certificate contains information provided by the subscriber, which is a thenticated by the RA in accordance with the requirements set out in the CA CP and CPS, available for viewing and down, and dig governments.

Date: 11 SEPTEMBER 2023 Place: DEPED, PASIG CITY Name of Applicant: DELARUZ, JUAN

Signature: Juan Dela Cruz

(Please sign in the presence of an administering officer)



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			···	. APPLI	CANT	S DETA	AILS			· ,	
4A" Last Name	W	4B*	First Name)			4C* Middl	le Nar	ne	1	D* Name Extension IR/SR/III)
DELA CRUZ		ال ال	AN				PABLO)			
4E* Gender Ma	le / Fema		F Nat	ionality	F	ILIPII		4G* (DD/N	Date of MM/YYYY)	Birth	23/01/2000
4H* TIN 123-45	6-789			. 1	41 SS	S No.	П	-	W/TEF/INVASCREEN/GOSCOVERN/APVILLE	AND INTERNACION	DESCRIPTION OF THE PROPERTY OF
4J GSIS No.		1 2	Philhealt	A	П			4L	Pag-ibig No.	T	
4M CRN No.			4N.9	TIDs pres	sented d	luring fa	ce to face ver	ificatio	n		\$#####################################
40° Organization / A	gency / Com	pany	DEPA	ME		F EC	UCATIO	N-N	CR		
4P* Organizational U	nit / Departn	ent / Divis	ion	8 0	100	ZON	CITY - N	VOR	TH FAIRV	IEW	ES (123456)
4Q Marital Status	Single	Married	Widow		V						
4R Employment State	rs /	Vorking	Student	Self-er	nployed	d U	nemployed	Se	nior Citizen		
	Last Name		First Nan	10	ħ	Middle	l te			Birthda (DD/Mi	te Living / De M/YYYY) ceased
4S Spouse Name						van di santan				evaluate ever	
4T Mother's Maiden Name			<u> </u>	************	L			-			
4U Father's Name		C. S. C.				and the patroness	Internation of the street of the street			_	
		TuncialProximum		5. CON	TACT	DETAIL	.s	-			
F-440-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1				Reside	ential A	Addres	s				•
5A* Unit/Room/Hous	7	1234		Andrew Control		5B*	Street		-	MANAGEMENT OF THE PARTY OF THE	TREET
5C* Barangay		-	ORTH F	AIRVIE	W	5D'	Municipalit	-		UEZ	ON CITY
5E* Province	METRO	MANIL	_A			5F*	Zip Code		1100	cepah kattawa	the feet flower should be a superior or the constraint of the cons
5G Landline No.	Щ		~~1007**********************************	naeniatmy antibodica.		5H°	Mobile No.		6399999	9999	9
5)* Official Work Ema	ail Address	juan.de	la_cruz@d		ov.ph		VPKI-related	emai	lls will be sent	to this	email address
5K Unit/Room/Floor	No.	П		Oill	J. Aut	-	Building		The second secon		Party de Calendri (de Calendri
5M Street	П	Щ	A PRINCIPAL SUPPLIES AND SUPPLI	STATE OF THE PARTY		-	Barangay				
	LL		-		-		9-3			and the same of th	
50 Municipality/City						SP	Province	ı	1		

PNPKI RA Form 2018-01A

Version 4 Date Revised August 2022



PHILIPPINE NATIONAL PKI									
APPLICATION FOR DIGITAL CERTIFICATE									
Application ID Number (For Official Use only)									
Instructions:									
 Please fill the form in BLOCK LETTERS ONLY. Required fields are marked WITH AN ASTERISK (*). Present one (1) copy and the original documents to our Registration Authority for verification and attestation. Any information that is not verified shall not be included in certificates. Any discrepancy or inconsistency in the form will lead to delay and/or rejection. Put a CHECK ON THE BOX that corresponds to your answer. Do NOT INPUT ABBREVIATED information or ACRONYMS. 									
1. CERTIFICATE CL	ASS	2. CERTIFICATE TY	PE	3. METHOD OF A	CTIVATION				
1A Individual	0	2A Signing 2B Authentica	เนือก	3A.Z. Online Download					
		4. APPLICAN	IT'S DETAILS	<u> </u>					
4A* Last Name	4B	First Name	4C* Middle	Name	4D* Name Extension (JR/SR/III)				
DELA CRUZ	JIV.	IAN	PABLO		(Grooten)				
	ale / Fem.	Nationality	FILIPINO 40	the control of the first transfer of the control of					
4H* TIN 123-45	6-789	413	SSS No.	27101103 2 1 7 1 7					
4J GSIS No.		Philhealth		4L Pag-ibig No.	TI T				
4M CRN No.		4N Over IDs presente	ed during face to face verific						
40° Organization / A	gency / Company	DEP. T. ME	F EDUCATION	-NCR					
4P* Organizational L	Init / Department / Divis	sion S	ZON CITY - NO	ORTH FAIRVIE	W ES (123456)				
4Q Marital Status	Single Married	Widow							
4R Employment Stat	us Working	Student Self-employ	yed Unemployed	Senior Citizen					
	Last Name	First Name	Middle Note Name Extension (JR/SR/III) Birthdate (DD/MM/YYYY) ceased						
4S Spouse Name									
4T Mother's Maiden Name									
4U Father's Name									
70 (4110) 0 (4110)		5. CONTAC	T DETAILS	- W					
1 A A A A A A A A A A A A A A A A A A A		Residentia							
5A* Unit/Room/Hous	se No. 1234	THE POST OF THE PROPERTY OF TH	58* Street	LOVE OL	STREET				
5C* Barangay	BARANGAY NO	ORTH FAIRVIEW	5D* Municipality/C	5D* Municipality/City QUEZON CITY					
5E* Province	METRO MANIL	A	5F* Zip Code	5F* Zip Code 1100					
5G Landline No.			5H* Mobile No.	5H* Mobile No. 63999999999					
51° Official Work Email Address juan.dela_cruz@deped.gov.ph									
Office Address									
5K Unit/Room/Floor	No.		5L Building						
5M Street	<u> II II</u>		5N Barangay						
50 Municipality/City 50 Zip Code			5P Province						
5Q Zip Code 5R Landline No. PNPKI RA Form 2018-01A									
Version 4 Date Revised August 2022									

